



# COMMISSION REGULAR MEETING AGENDA

## Port of Seattle Commission

Tom Albro  
Stephanie Bowman  
John Creighton  
Fred Felleman  
Courtney Gregoire

## Interim Chief Executive Officer

Dave Soike

Web site:  
[www.portseattle.org](http://www.portseattle.org)

E-mail:  
[Commission-public-records@portseattle.org](mailto:Commission-public-records@portseattle.org)

Port Commission:  
(206) 787-3034

Meeting and Agenda  
Information:  
(206) 787-3210

## Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

## Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

**Date:** February 28, 2017

**Location:** Seattle-Tacoma International Airport  
Conference Center at Sea-Tac

## ORDER OF BUSINESS

**12:00 noon**

### 1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION\* – Pursuant to RCW 42.30.110, if necessary.

**1:00 p.m.:** Reconvene or Call to Order and Pledge of Allegiance

## OPEN PUBLIC SESSION\*\*

### 3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for February 28, 2017. **(no enclosure)**

### 4. UNANIMOUS CONSENT CALENDAR\*\*\*

- 4a. Approval of the minutes of the regular meeting of February 14, 2017. **(no enclosure)**
- 4b. Approval of the Claims and Obligations for the period January 1-January 31, 2017 in the amount of \$60,133,290.75, including accounts payable check nos. 915437-915881 in the amount of \$10,011,556.63; accounts payable ACH nos. 046875-047481 in the amount of \$28,168,472.26; accounts payable wire transfers nos. 014485-014530 in the amount of \$12,804,282.60; payroll check nos. 184904-185122 in the amount of \$225,467.82; and payroll ACH nos. 790710-794275 in the amount of \$8,923,511.44; for a fund total of \$60,133,290.75. **(memo enclosed)**
- 4c. Authorization to execute Change Order 22 to Contract MC-0318407, South Satellite Interior Renovations Phase 2, extending the contract duration by 66 days. This Change Order additionally increases the contract by \$64,379.85, which will come from existing project contingency funds (CIP #C800549). **(memo enclosed)**
- 4d. Authorization for the Chief Executive Officer to (1) proceed with design for the replacement of the passenger loading bridge (PLB) at Gate B10 and the PLB and fixed walkway at Gate S11; (2) purchase two new PLBs and a fixed walkway; (3) use Port crews and small works contracts. The amount of this request is \$2,200,000 (CIP #C800793). **(memo enclosed)**
- 4e. Authorization for the Chief Executive Officer to execute three professional services indefinite delivery, indefinite quantity contracts for project management services in the amount of \$5,000,000 per contract for a total of \$15,000,000. There is no budget request associated with this authorization. **(memo enclosed)**
- 4f. Authorization for the Chief Executive Officer to conduct a competitive procurement and execute a service agreement with a dental claims administrator for the Port's self-insured dental plan for five years with a possible extension of an additional five years and a maximum duration of 10 years. The contract will be effective January 1, 2018, and have an estimated value of \$1,900,000. **(memo enclosed)**

\* *An Executive Session may be held at any time after the convening time, if necessary.*

\*\* *Please silence all personal electronic devices during the Public Session.*

\*\*\* *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

*If requested, items may be removed from Consent and considered individually following public testimony.*

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at [www.portseattle.org/About/Commission/Procedures](http://www.portseattle.org/About/Commission/Procedures).

6. **DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Authorization for the Chief Executive Officer to prepare environmental, design and contract bid documents for the Flight Corridor Safety Program now-combined Phase 2 and Phase 3 at Seattle-Tacoma International Airport for \$2,373,000. The total estimated project cost is \$7,227,000. ([memo](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to (1) initiate programming and develop design alternatives for the South Satellite Renovations Project using Port staff and consultants and (2) advertise and execute a project-specific service agreement for project management services for the South Satellite Renovations Project. This authorization is for \$4,300,000. ([memo](#), [presentation](#), and [prior Commission memo](#) enclosed)
- 6c. Motion of the Port of Seattle Commission affirming its intention to provide up to \$75,000 in funding support, in partnership with contributions from the State of Washington and airport-area cities, for a study of the concentrations of ultrafine particulate matter as described in House Bill 1171, and as directed by the Department of Commerce. The substitute amendment to HB 1171 that was adopted by the House Environment Committee on February 9, 2017, reflects changes that were suggested by Port staff in collaboration with researchers from the University of Washington, and enjoys the support of the Port of Seattle Commission. Further, the Commission is interested in working with the bill sponsor to ensure that language in the bill focuses on ultrafine particulate matter. Further, the Commission affirms its interest in remaining engaged with the legislature, the Department of Commerce, the partner cities, and academic researchers as the study scope is under development. ([motion](#), [Substitute House Bill 1171](#), and [House Environment Committee Report on House Bill 1171](#) enclosed)

7. **STAFF BRIEFINGS**

- 7a. Airport Community Ecology Fund. ([memo](#) and [presentation](#) enclosed)
- 7b. Energy and Sustainability Committee Policy Directive Briefing. ([memo](#), [previously adopted motion](#), [advisory committee roster](#), and [evaluation criteria](#) enclosed; [presentation to follow](#))
- 7c. Results of Energy and Greenhouse Gas Assessment. ([memo](#), [presentation](#), and [attachment](#) enclosed)
- 7d. Aviation Biofuels Infrastructure Feasibility Study Results. ([memo](#), [presentation](#), and [report](#) enclosed)

8. **ADDITIONAL NEW BUSINESS**

9. **ADJOURNMENT**